

**PLEASE COMPLETE ALL APPLICABLE FIELDS IN ORDER FOR ENROLLMENT TO BE PROCESSED**

<b>ACCOUNT NAME</b>	<b>SURNAME</b>		<b>GIVEN NAME</b>	
<b>ADDRESS</b>	<b>STREET NO.</b>		<b>UNIT NO.</b>	
	<b>STREET NAME</b>		<b>CITY</b>	<b>POSTAL CODE</b>
<b>MAILING ADDRESS IF OTHER THAN ABOVE</b>	<b>STREET NO.</b>		<b>UNIT NO.</b>	
	<b>STREET NAME</b>		<b>CITY</b>	<b>POSTAL CODE</b>
<b>CONTACT INFO</b>	<b>HOME</b>		<b>WORK</b>	<b>EXT</b>
	<b>MOBILE</b>		<b>E-MAIL</b>	

**PRIVACY STATEMENT:** All information submitted through this process will only be used by Carma Billing Services Inc., CARMA, in support of our obligations under the Agreement entered into with the Developer, Condominium Corporation, Landlord and/or Building Owner. Our billing format and practices follow the guidelines of applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures. Carma Billing Services Inc. ("CARMA") is pleased to be your provider of utility billing and collection services. To provide you with a reliable source of billing, CARMA needs to collect and use certain personal information about you. As of January 1, 2004 the federal legislation protecting your privacy requires that CARMA obtain consent to collect, use and disclose your personal information for identified purposes. We invite you to read the following carefully to understand our policies and practices with respect to personal information. The nature of personal information we collect may include: Information we receive from you or your Developer, Condominium Corporation, Landlord and/or Building Owner such as your name, address, contact information and general financial, credit and reference information; Facts about your historical and current consumption of power; Information about your transactions with us, such as meter number, account number, account balances, payment history, and account activity; Identifying information, such as phone number. CARMA uses the information we collect for the following purposes: To provide you with continuous electric service and to bill you for that service; To assist us in the collection of accounts; To respond to your inquiries about energy use and billing; To prevent fraud with respect to both you and our company; To meet legal and regulatory requirements. It may be necessary to share your billing and consumption information with third party billing and settlement agencies. Your information may also be disclosed or shared with other agencies or organizations as required by law, regulation or our Agreement with the Developer, Condominium Corporation, Landlord and/or Building Owner. By signing below, indicates you have read and understood this statement by CARMA regarding the collection, use and disclosure of your personal information. If consent is not obtained, under the authority of your Condominium Corporation as per the Electricity Consumer Protection Act and Ontario Regulation 389/10, Carma will still have the right to use your personal information for the purposes stated above.

<p><b>CUSTOMER POSSESSION DATE</b></p> <p>_____</p> <p>MM/DD/YYYY</p> <p style="text-align: center;">OR</p> <p><b>CUSTOMER MOVE-IN DATE</b></p> <p>_____</p> <p>MM/DD/YYYY</p>	<p>"We, the undersigned, Customer (being the Owner(s), Tenant(s) and/or Resident(s)) of the above noted Condominium/Apartment Unit(s) acknowledge and agree: (1) to have read and understood CARMA's Conditions of Service, (2) to be fully responsible for the payment and to promptly pay prior to the due date each month of the full amount due and payable for utility services and consumption (including any applicable taxes) supplied to our Unit(s) for such period; (3) upon our default or failure to promptly pay, CARMA shall have the right to disconnect the utility services to our Unit(s); and (4) we will be responsible for and shall indemnify and hold harmless CARMA, its officers, directors, employees and representatives from and against all and any claims (i) arising as a result of the failure to provide utilities to our Unit(s) occurring for any reason whatsoever unless attributable to the negligence of CARMA; and (ii) arising as a result of CARMA's disconnecting or failing to reconnect the utility services, unless attributable to the negligence of CARMA."</p> <p>I confirm that the information provided above is true.</p> <p><b>X</b> _____ <b>DATE:</b> _____</p> <p><b>CUSTOMER (OWNER/Tenant/ RESIDENT) SIGNATURE</b></p>
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**PLEASE COMPLETE, SIGN, DATE AND FAX TO CARMA BILLING SERVICES INC. AT 1-866-577-1224**

**FOR INTERNAL OFFICE USE ONLY:**

Security Deposit Required YES  NO  Amount Required: \_\_\_\_\_

## CARMA BILLING SERVICES INC. CONTRACT TERMS

All information submitted through this process will only be used by Carma Billing Services Inc., CARMA, in support of our obligations under the Agreement entered into with the Developer, Condominium Corporation, Landlord and/or Building Owner. Our billing format and practices follow the guidelines of applicable Ontario Energy Board (O.E.B.) Codes and Rules, associated policies, standards and procedures.

This Contract is effective upon execution by the Customer. Any executed copy of this Contract, (original, photocopy, facsimile or email) is considered original.

1. In order to set up an account for the provision of Services to the unit, the Customer has entered into this Contract with CARMA and agrees to be responsible for and to pay all costs and expenses relating to the supply of electricity or other utilities to the unit (for example, occupancy charge, security deposit).

2. A Customer may choose to lease or sublet their unit. The Customer acknowledges that he/she will continue to be responsible for all charges for utility services to the unit. Therefore, if the Customer's Tenants do not pay, the Customer will remain responsible for the payment.

3. The Customer will pay all charges for utilities in accordance with CARMA's monthly invoices.

4. The Customer agrees to be subject to CARMA's Security Deposit policy.

5. An interest charge of 1.5% per month shall apply to all accounts not paid in full on or before the due date.

6. The Customer understands that in the event of non-payment, one of the remedies available to CARMA includes, but is not limited to, the disconnection of service to the subject unit, including all applicable charges related to the disconnection and reconnection.

7. CARMA reserves the right to discontinue service for non-payment of account. In the event of such discontinuance, CARMA shall not be liable under any circumstances for any loss or damage occasioned thereby, and the Customer hereby waives all claims in law and in equity for all loss, damage, and inconvenience that may hereafter be caused by CARMA exercising such right of discontinuance of service.

8. The Customer agrees to abide by CARMA's Conditions of Service, as amended from time to time, a copy of which can be found at [www.carmabillingservices.com](http://www.carmabillingservices.com).

9. The Customer acknowledges that he/she has made CARMA aware in writing if there is any person, at the subject unit, that has any medical, life saving, life preserving equipment that requires electricity.

10. CARMA may revise the authorized rates from time to time, some charges of which will be subject to the approval of the O.E.B.

11. CARMA will use all reasonable diligence to provide a continuous supply of power, but will not be responsible for failure to do so by reason of damage to the Local Distribution Company's (LDC) lines or other works, breakdown thereof, act of God, or any other cause beyond CARMA's control. Nor does CARMA guarantee the maintenance of unvaried frequency or voltage, and will not be liable to the Customer for any loss, damage or injury resulting from power interruption or voltage or frequency variations due to the aforementioned reasons.

12. It is agreed that the signature of the parties hereto shall be binding upon their successors or assigns and that the vacating of the premises herein named shall not release the Customer from this contract except at the option and by written consent of CARMA.

13. If a meter in any month ceases to register or has registered incorrectly, the Customer shall pay for the service supplied during such month, an estimated sum based on the reading of any meter formerly or subsequently installed on the premises, due regard being given to any change in character of the installation and/or the demand.

14. This Contract shall not be binding upon CARMA until accepted by it through its proper officer, and shall not be varied or affected by any Contract or representation of any agent or employee of CARMA unless in writing. This Contract will continue in force until terminated by the Customer with at least one month's notice in advance of vacating the unit(s). A Moving Out form, complete with forwarding address, must be submitted.

15. Nothing contained in this contract shall prejudice or affect any right, privileges, or powers vested in CARMA by law or by any regulations made under any Act of Parliament.

16. This contract is subject to the terms of CARMA's License and all associated rules and regulations of the Ontario Energy Board.

***The information collected will be used by CARMA to establish and maintain a service connection, and for billing and collections activities. Your name and address will be used to provide notice in the event that your service is disconnected. Your Developer/Condominium Corporation, Landlord and/or Building Owner may also be notified of your final billing date/disconnection date.***